If you want to change an element of your blog/news-post you should first locate it on the appropriate page of the site as designated by the Categories and TAG assigned to it.

From the appropriate page you will be able to “Read More” to present the full details. If you are the owner of this blog/post, you will also be presented with an option to Edit it:

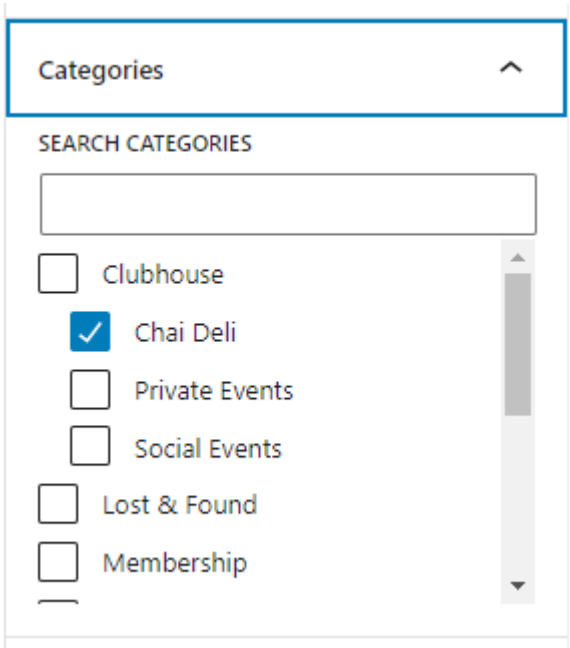



This option will present a more extensive editor to the one used to create the news post, which will allow you to change the title and text as well as, using the options on the right-hand panel:

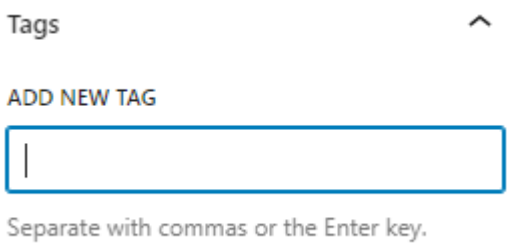
1. Delete the news post.



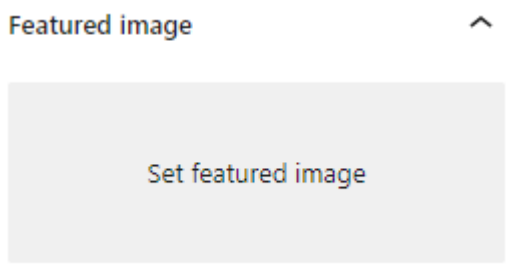

2. Change the category(s) (site pages) to which the news post is assigned



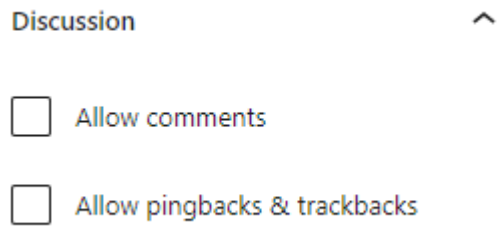

3. Alter the TAG of the page, this should be empty or HOMEPAGE



4. Upload an alternative image:

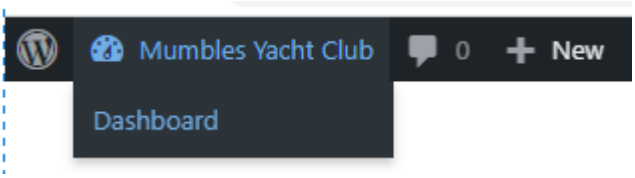



5. You can also adjust the options to enable a reader of the news post to respond or comment upon it:

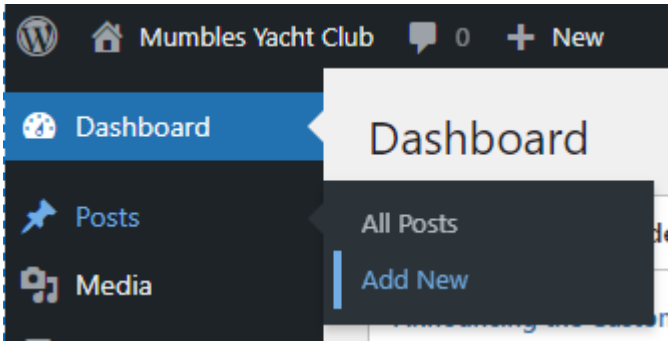



   However, the default setting is to NOT allow any comments on any News Post so please avoid using this option.

An alternative facility is to access a News Post via the WordPress dashboard using the option in the top left-hand corner of the site page. This is only presented if you have already successfully logged in to WordPress, such as when creating a new post:




From the Dashboard you may then access “All Posts”



All posts within the MumblesYachtClub website will then be presented but you will only be able to amend or delete a post if you are the original author of it. Otherwise, you are restricted to only being able to view the news post.

